

## Mentor Position Description (Volunteer)

The program sees volunteer driver mentors (acting in the role of supervising drivers) matched with young learner drivers to assist them in gaining on the road driving experience in an auto or manual vehicle that is provided through the program.

### Role summary

- To assist learner drivers in gaining supervised, on the road, practical driving experience.
- To develop and maintain a purposeful, empowering, supportive and ongoing relationship with a young person throughout the duration of the program.

### Responsibilities

- Act in the role of a supervising driver and help the young person gain the necessary 120 hours of driving experience prior to going for their probationary licence.
- Build a positive relationship with the learner driver, be a positive role model and provide non-judgemental support to the learner driver.
- Meet with the matched learner driver regularly for driving sessions.
- Provide regular feedback to the L2P Coordinator on the progress of the learner driver and the program.

### Accountabilities

- The mentor will be required to adhere strictly to the program Mentor Code of Conduct and attend prescribed training.
- The mentor will be required to implement the prescribed approach to learning to drive as outlined in the training i.e. a staged approach to learning to drive.
- To liaise with the learner driver and book in driving sessions regularly using the outlined booking procedure and to inform the L2P Coordinator of all driving activity including booking cancellations.
- To ensure that the car is inspected prior to every driving session, left tidy at the end of each lesson and to fuel up the car if tank is less than half full.
- To inform the L2P Coordinator of any car maintenance issues.
- To assist with the completion of learner log book or MyLearners app entries.

### Key Selection Criteria

- Age 21 years and over and hold a current full Victorian licence
- A minimum one-year commitment to the program
- Provide a minimum of 1 hour/driving session per week to the program
- Good communication skills including a willingness to listen and learn
- Ability to motivate and inspire young people
- Motivated, reliable and confidential
- Self-awareness, compassion and empathy
- Have (or willing to obtain) a current Working with Children Check, National Police Check and Driver History Report
- At least two references must be provided, one professional reference would be recommended.